

MINUTES

BOARD OF BENTON COUNTY COMMISSIONERS

Regular Board Meeting
Benton County Courthouse, Prosser, WA
Tuesday, March 15, 2022, 9:00 a.m.
Meeting provided in-person, by Video Live-Broadcast and Telephonically via/WebEx

Present: Chairman Shon Small
Commissioner Jerome Delvin
County Administrator Jerrod MacPherson
Clerk of the Board Cami McKenzie

Absent: Commissioner Will McKay (Vacation)

Benton County Employees Present During All or a Portion of the Meeting: Deputy County Administrator Matt Rasmussen; Robert Heard, IT Manager; Clerk Josie Delvin.

Pledge of Allegiance

The Board recited the Pledge of Allegiance.

Approval of Minutes

The Minutes of March 8, 2022 were approved.

Agenda Review

There were no changes to the agenda.

Consent Agenda

MOTION: Commissioner Delvin moved to approve the consent agenda items “a” through “t”. Chairman Small seconded and upon vote, the Board approved the following:

Human Services

- a. Agreement w/Goodwill Industries for Rental Assistance Program ~ CTRAP
- b. Agreement w/Goodwill Industries for Rental Assistance Program ~ CTRAP2
- c. Agreement w/Goodwill Industries for Rental Assistance Program ~ TRAP2

Information Technology

- d. Purchase of Two Meraki Switches & Two Meraki Wireless Access Points From CompuNet for the Elections Voting Center
- e. Statement of Work w/I3 Imagesoft for Five Scanning Licenses in Superior & District Court

- f. Agreement w/City of Pasco for Digital Orthophotography

Office of Public Defense

- g. Amending District Court Public Defense Agreement w/Matthew Rutt to Increase Caseload Cap
- h. Line Item Transfer, Fund No. 0000-101, Dept. 136 for Temporary Help
- i. Line Item Transfer, Fund No. 0148-101, Dept. 136 for Overtime

Public Works

- j. Authorized Training Provider License Agreement w/Evergreen Safety Council

Purchasing

- k. Purchase of Tables From Smith & Greene for the Front Security Entrance at the Justice Center
- l. Contract w/Knutzen Consulting Engineering for Design & Engineering of Parking Lot @ Hover Park
- m. First Amendment to Contract w/Yoder Inc for Kitchen Equipment Maintenance & Repair
- n. First Amendment to Contract w/Dynamic Laundry Systems for Laundry Equipment Maintenance & Repairs
- o. First Amendment to Contract w/Frontier Fence Master Gate Security Gate Replacement @ the Jail
- p. Purchase of Seven 2022 Ford Police Interceptor SUVs From Bud Clary Ford/Hyundai for the Sheriff's Office
- q. Purchase of Two Fleet Pro Tool Sets From Snap-On Industrial for ER&R
- r. First Amended Contract w/Sierra Electric for Electrical Maintenance & Repairs
- s. Contract Change Order No. 12 w/Banlin Construction for New Administration Building Project
- t. Agreement w/Central Vending for Micro Markets @ Corrections & Administration Building

Public Comment

None.

Benton-Franklin Council of Government Update

Michelle Holt, Executive Director for BFCOG, gave a Powerpoint Presentation and discussed the following:

- History of the BFCOG
- BFCOG exists to study regional and governmental problems of mutual interest and concerns
- Solutions for shared regional problems
- Summary of Support provided to Benton County
 - Transportation Planning & Funding
 - \$5,512,247 in transportation project funding – 2017-2023
 - Economic Development
 - Fiscal Impact to BC – 2022 dues - \$27,205 (request for local funding is federal matching only – Benton County is 10.43% of assessment budget)
 - 2021 BFCOG Highlights

- ARPA Request - Dec. 2021 BFCOG submitted an ARPA funding request to jointly fund the Economic Recovery Coordinator role through 2024
 - \$250,000 from Benton County and \$150,000 from Franklin County
- Additionally, due to reserve shortages, BFCOG would be coming to the Boards at some point to request additional funding for the yearly assessments

The Board agreed to move forward and review the ARPA proposal. Mr. MacPherson said they would include that request in the proposals when they brought back recommendations to the Board.

Other Business

Trios Building Update

Mr. Rasmussen said they had met with the legal team, questions were forwarded, and they were working through the negotiations. There were currently no major concerns and they were just making sure the definitions were solid to move forward.

Tort Claims

CC 2022-07: Received March 15, 2022 from Keven James LeoPard
 CC 2022-08: Received March 17, 2022 from Geoffrey Paul Bouchey

Payroll

Check Date: 03/04/2022

Payroll Checks
 Total all funds: \$2,448,105.28
 Warrant #: 243539-243576
 Direct Deposit #: 169237-169826

Payroll Draw Deductions/Transfers
 Total all funds: \$2,202,768.25
 Taxes #: 101220301-101220312
 ACH #: 2186-2192

Payroll Deduction Warrants
 Total all funds: \$112,550.26
 Warrant #: 228909-228920

Resolutions

2022-185: Agreement w/Goodwill Industries for Rental Assistance Program ~ CTRAP
 2022-186: Agreement w/Goodwill Industries for Rental Assistance Program ~ CTRAP2
 2022-187: Agreement w/Goodwill Industries for Rental Assistance Program ~ TRAP2

- 2022-188: Purchase of Two Meraki Switches & Two Meraki Wireless Access Points From CompuNet for the Elections Voting Center
- 2022-189: Statement of Work w/I3 Imagesoft for Five Scanning Licenses in Superior & District Court
- 2022-190: Agreement w/City of Pasco for Digital Orthophotography
- 2022-191: Amending District Court Public Defense Agreement w/Matthew Rutt to Increase Caseload Cap
- 2022-192: Line Item Transfer, Fund No. 0000-101, Dept. 136 for Temporary Help
- 2022-193: Line Item Transfer, Fund No. 0148-101, Dept. 136 for Overtime
- 2022-194: Authorized Training Provider License Agreement w/Evergreen Safety Council
- 2022-195: Purchase of Tables From Smith & Greene for the Front Security Entrance at the Justice Center
- 2022-196: Contract w/Knutzen Consulting Engineering for Design & Engineering of Parking Lot @ Hover Park
- 2022-197: First Amendment to Contract w/Coffey Refrigeration for Kitchen Equipment Maintenance & Repair
- 2022-198: First Amendment to Contract w/Dynamic Laundry Systems for Laundry Equipment Maintenance & Repairs
- 2022-199: First Amendment to Contract w/Frontier Fence Master Gate Security Gate Replacement @ the Jail
- 2022-200: Purchase of Seven 2022 Ford Police Interceptor SUVs From Bud Clary Ford/Hyundai for the Sheriff's Office
- 2022-201: Purchase of Two Fleet Pro Tool Sets From Snap-On Industrial for ER&R
- 2022-202: First Amended Contract w/Sierra Electric for Electrical Maintenance & Repairs
- 2022-203: Contract Change Order No. 12 w/Banlin Construction for New Administration Building Project
- 2022-204: Agreement w/Central Vending for Micro Markets @ Corrections & Administration Building

There being no further business before the Board, the meeting adjourned at approximately 9:33 a.m.

Clerk of the Board

Chairman